

CIRED 2021 Registration TERMS AND CONDITIONS

Registration

To register for a CIRED event you first need to set up a profile on the IET website which has its own terms and conditions. Once this is done you can then register for any IET event.

Notice to authors

Please note each paper must have at least one author registered by the specified author deadline.

Any paper that does not have at least one author registered by the author deadline will be withdrawn from the conference proceedings and will not receive the benefits stated on the event website.

All students must have their applications endorsed by their Professor or Head of Department.

At least one contributing author must be present at the conference to present the submission either orally or by poster presentation. Papers that are not presented will not feature on Inspec, the IET Digital Library or be indexed on IEEE Xplore.

Please include your paper reference number when registering.

Delegates with specific requirements

CIRED aims to offer fully accessible events to all its delegates. Please help us to accommodate any individual requirements that you may have by emailing cired@theiet.org. We will contact you to discuss this as necessary.

Payment

Payment must accompany your registration. Registration will only be confirmed upon receipt of full payment by card or BACS. If paying within 2 weeks of an event please pay by BACS, credit or debit card only.

If paying by BACS, please ensure that a completed registration form is submitted to the address on the form and that your payment quotes the delegate's name. This can be requested via the CIRED team at events@theiet.org.

To request a proforma invoice please contact events@theiet.org.

For your security, please note we do not accept registrations containing credit / debit card information by email.

Legal statement on Iran

Following the confirmation that Iran had fulfilled its obligations under the nuclear accord with the UN, we are working with our bank, Barclays, to assess how the dismantling of the sanctions in Iran will be put into effect and over what timescale. Until there is clarity on this, unfortunately we remain unable to undertake any such transactions with any individual or organisation based within Iran via the Iranian Banking infrastructure or by any other mechanism.

Accordingly, the IET is not currently able to make available the following goods and services in Iran:

- Books journals or any other paid-for publications
- All paid for events
- Memberships
- Accreditations
- Any other financial transactions

Should you have any questions regarding this matter please contact events@theiet.org who will be happy to advise you.

Value Added Tax (VAT)

Conferences that take place in Switzerland are liable for Swiss VAT. VAT rates are liable to change in line with Governmental announcements.

Cancellation by customer

Cancellation charges are as follows:

- 32+ days before event start date = Full refund
- 15-31 days before event start date = 50% of fee
- 0-14 days before event start date = No refund

Named substitutions are accepted at any time by email. CIRED reserves the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged.

If an event has turned from physical to virtual and there is a price reduction CIRED will refund the customer the difference. If the customer does not want to attend the virtual event and a named substitution is not available, then a full refund will be given.

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Cancellation charges may vary from time to time depending on the nature of the event; please check the appropriate event website for details.

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