



# CIRED Privacy Policy

## Use of your data

- Your data will be used respecting European and UK data law, known collectively as GDPR
- Your data will only be used by CIRED organisers and administrators
- We will never share or sell your data to any third parties

## Type of data collected

We collect and process personal data about you when you interact with us directly or on our websites, when you register for our events or submit a proposal for our events. This includes:

- your full name
- email address
- phone number
- address
- company
- job title
- specific requirements
- dietary requirements
- age range
- gender

## Use of your data and legal basis

We may use your information for the following purposes :

- Provide you with information that you have requested from us, in relation to events we run or other services we provide
- For administration and organisation of our events, for example, to contact you about an event or conference that you're exhibiting at or attending
- To comply with or abide by legal obligations or requirements

## Legal basis:

- Where you have registered to attend or exhibit at an event or submit a proposal for an event, we need to use your personal data in this way to perform our contractual obligations to you
- Where we need to process your data for legal reasons, the legal basis is compliance with a legal obligation

We will retain your personal data and use for the purpose as described to you in this notice. Once the purpose has been satisfied we will remove your data.



## Your rights in relation to your personal data

You have the right to:

- Request a copy of the personal data that we keep about you, by making a request in writing to us
- Contact us if any of the information we hold on you is incorrect, to have that data corrected
- Contact us to ask us to request that we delete your personal data

## How you can contact us

Email: [cired@theiet.org](mailto:cired@theiet.org)

For UK based customers the supervisory authority for GDPR compliance is the Information Commissioner ([www.ico.org.uk](http://www.ico.org.uk)):

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Please contact the Information Commissioner's Office for more information about the GDPR and your rights under data protection law in the UK.